

CEO, Florida SBDC Network

The University of West Florida invites applications for the full-time (1 FTE) position of CEO, Florida SBDC Network (Assistant Vice President 120380).

The CEO of the Florida SBDC Network is responsible for the executive leadership and administration of SBDC programs, services and support resources, including but not limited to strategic and program development, program management, financial management, reports management, promotion and public relations, program assessment and evaluation, and internal quality control. The CEO oversees the SBDC's network, a \$20 million budget and nearly 250 employees and 45 offices statewide and reports directly to the President of The University of West Florida.

Work Location: Pensacola, FL

FLSA: Exempt

Minimum Qualifications: Master's degree in an appropriate area of specialization and six years of relevant experience; or a bachelor's degree in an appropriate area of specialization and eight years relevant experience. Successful applicant must have a willingness to travel.

Preferred Qualifications:

- Experience managing multiple sub-contract operations with diverse geographic and demographic territories in Florida.
- Demonstrated knowledge of Federal, state and local business development issues.
- Extensive experience in programmatic, staff and financial management.
- Experience in managing a business assistance program and managing government grants.
- Experience with academic structures, units and processes
- Excellent communication skills
- Proven ability to develop relationships that will sustain the organization and meet stakeholder and partner needs and requirements
- Experience leading a dispersed, in-direct report staff
- Small business management or consulting support experience
- SBDC experience
- Experience securing funding
- Experience managing government grants
- Experience in strategic planning and implementation.

Salary: \$150,000 - \$175,000 annually

Last Day to apply: February 12, 2021

Application Instructions: Applicants must apply online through the University of West Florida website: <https://careers.uwf.edu>. **Applicants are required to attach a cover letter and resume.** An opportunity to upload these documents will be provided during the application process. For assistance, please contact Human Resources at 850-474-2694 or email jobs@uwf.edu.

The University of West Florida is an Equal Opportunity/Access/Affirmative Action/Disabled/Veteran employer. Any individual who requires special accommodations to apply is requested to advise UWF by contacting UWF Human Resources at 1-850-474-2694 (voice) or 1-850-857-6158 (TTY). A criminal background check is required for successful candidates. E-Verify requirements may apply for employment in certain positions. All applications for employment at the University are subject to Florida public records law.